

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name & Address):		FOR COURT USE ONLY
Telephone No.:	Fax No. (Optional):	
E-Mail Address (Optional):		
ATTORNEY FOR (Name):	Bar No:	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF DEL NORTE 450 H St, Room 209 Crescent City, CA 95531		
PLAINTIFF:		
RESPONDENT:		
STIPULATION AND ORDER FOR APPOINTMENT OF OFFICIAL REPORTER PRO TEMPORE		CASE NUMBER:

1. All reporters secured for civil litigation matters must complete this stipulation in advance of the proceeding. Stipulations must be filed with the court at least 5 days prior to the hearing, though the reporter may wait until the day of the hearing to sign the Stipulation.

2. Reporter Information

Name _____ License No: _____ Expiration Date _____

CAT Software _____ Bus. Address: _____

Tel. No.: _____ Email: _____

3. Court Reporter Agreement

By signing this agreement and accepting the appointment as an official reporter pro tempore for this proceeding, I take and subscribe to the constitutional oath of office above, and confirm and agree that: (1) I have a valid, current California Certified Shorthand Reporter License and am in good standing with the Court Reporter's Board of California. (2) I will maintain current contact information with the court. (3) All fees for reporting services, including appearance, transcript, and real time fees, are the responsibility of the part(ies) who arranged for my services and may not be charged to the court. (4) I will comply with all statutes and rules applicable to official reporters pro tempore, including the duty to timely prepare transcripts, including those for appeal, in the required format. (5) I will demonstrate the highest standards of ethics and impartiality in the performance of my duties. (6) I will comply with the court's requirements and schedules. (7) I will follow directions from the court, and be subject to the jurisdiction of the court, to the same extent as an official reporter. (8) I will inform the court and parties prior to the use of an audio recording device. (9) I will be available for read-back of notes upon the Court's request. (10) If I provide real time reporting and/or other litigation support (e.g. Live Note) services I am responsible for providing the cable connection or configuring the Bluetooth receiver.

Date: _____

Signature of Reporter

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4. Stipulation of Parties

See appearing parties below and on the page(s) following this Order for Stipulation.

ORDER APPOINTING OFFICIAL REPORTER PRO TEMPORE

GRANTED. Pursuant to Gov. Code § 68086, California Rules of Court, rule 2.956, and the stipulation of the appearing parties set forth below, the above identified Certified Shorthand Reporter is appointed as an official Court Reporter Pro Tempore in these proceedings and is ordered to comply with the terms of the Court Reporter Agreement set forth above.

For the duration of trial.

DENIED.

GOOD CAUSE APPEARING THEREFOR, IT IS SO ORDERED.

Date: _____

Judicial Officer

Stipulation of the Appearing Parties

The parties or their counsel appearing in this proceeding hereby stipulate to the court appointing an official court reporter pro tempore as set forth in the Agreement and Order herein.

Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		
Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		
Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		
Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		
Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		
Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		
Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		
Date: _____	Name: _____ (PRINT)	Attorney for: _____
Signature: _____		

Additional stipulations are attached to this document.

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